

Richmond Park Elm Walk Appeal Sponsorship Application Form

Applicant's details

Full Name _____

Address _____

Post code _____

Phone _____

Email _____

Description: Elm Tree sponsorship for Richmond Park Elm Walk Appeal, for one tree for a period of 25 years commencing 1 st March 2018	Price per tree: £1750
Total	£1750

Please sign below to confirm your acceptance of the Terms & Conditions of sponsorship (overleaf).
Please note that your application cannot be accepted without payment (see T&Cs).

Signature: _____ Date: _____

Payment Details: Payment by bank transfer is preferred. Please circle the relevant box below to show which method of payment you are using.

Bank transfer
Ref: Initials + Surname of applicant
Bank details: Barclays Bank plc, 8 George Street, Richmond, Surrey, TW9 1JU The Friends of Richmond Park Tree Planting Sort code: 20-72-33 Account: 40971863

Cheque
Ref (on back of cheque): Initials + Surname of applicant
Payable to: The Friends of Richmond Park Tree Planting
If you choose this payment method, please send cheque with this form to address below

Dedication

Please complete the template below with the name of the person/people or organisation that you wish to be included on the commemorative board of sponsors (see note 6 in T&Cs overleaf for further guidance). A maximum of 30 characters is allowed, including spaces and punctuation.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	

Please return form by email to RPElmappeal@gmail.com or by post to:
David McLaughlin, 5 Crescent Road, Kingston-Upon-Thames, Surrey, KT2 7RD. Contact number: 07734 184478.
Many thanks for your generous support from The Friends of Richmond Park and The Royal Parks

Richmond Park Elm Walk Appeal: Sponsorship Terms and Conditions

1. These Terms and Conditions are for 25 years from 1st March 2018 and will cease on 1st March 2043. Thereafter, the sponsorship will continue to be recognized in The Royal Parks (TRP) records for the lifetime of the tree or any replacement tree (see para 3).
2. Management and maintenance of the trees and tree crates will be the sole responsibility of TRP and the trees will be maintained in line with TRP normal practice. This includes planting of the trees within crates to protect them from deer and regular irrigation of the trees during the growing season (spring and summer) for at least the first three years after planting to aid establishment. Typically, tree crates may remain in place for around 25 years until the tree bark is thick enough to withstand deer damage. Tree crates will be repaired or replaced as necessary.
3. Under normal circumstances, TRP will replace a tree if it is affected by disease, is irreparably damaged or its growth is poor. Whilst TRP will do everything in its power to maintain the health of trees, it cannot guarantee that a particular tree species will always be successful and will not succumb to pests, disease or damage. If replacement is not deemed possible, TRP will offer sponsors trees, possibly of alternative species, in alternative locations as and when planting opportunities become available.
4. Applications for sponsorship cannot be accepted without payment. Receipt of an application and of payment will be acknowledged by email. Confirmation that the application is successful and allocation of a tree to a sponsor will be made after the closing date. Sponsors cannot choose which tree they have. In the event that the offer is over-subscribed FRP and TRP reserve the right to bring forward the closing date (with appropriate notice to potential applicants) and to choose successful applications by ballot. Unsuccessful applicants will be refunded in full.
5. There is currently a limit of 1 tree per sponsor to enable wide participation in the project; sponsors can be placed on a waiting list for further trees should the whole project not be fully subscribed, and the allocation of remaining trees will be at TRP/The Friends of Richmond Park's (FRP) discretion.
6. Sponsors' names and/or the person or organization the sponsorship celebrates will be recorded on a board located at the start of the avenue (commercial sponsorships will not be permitted).

The sponsor's name will cross reference to a plan of the avenue shown on the board.

Sponsors can withhold their name, in which case the entry on the commemorative board will say 'Anonymous'.

Dedications can be the name of the sponsor, another individual, an organization or a family. If a family, please use the format "The XXX Family". Logos will not be permitted.

Dedications in any other format e.g. including a personal message or date will not be accepted.

The board will use both upper and lower case letters.

The board will remain in place for at least 10 years.

7. Sponsors, or those to whom the sponsorship is dedicated, cannot place a name tag on a tree or place flowers around it. It is generally not permitted to scatter ashes anywhere in Richmond Park.
8. Initial planting of the whole Elm Walk will be done by TRP in February/March 2018. Sponsors will then be able to personally complete the planting of their tree on one of 3-4 dates that will be offered in April and May. Up to 6 people per tree will be allowed to be at the planting.
9. The monies received from sponsorship will be held in a dedicated fund, the 'Richmond Park Tree Planting' fund that will be managed by FRP. This fund will be used to plant and maintain the trees, with any monies left over used for other conservation projects that directly benefit biodiversity in Richmond Park, at the discretion of the FRP and TRP.



Charity number 1133201



Charity number 1172042